

## **DUTIES OF THE PRINCIPAL EXECUTIVE OFFICER**

The Secretary-Treasurer shall be the principal executive officer of this organization. He shall, in general, supervise, conduct and control all of the business and affairs of the Local Union, its officers and employees. He shall have charge and supervision of all the officers and employees of the Local Union. He shall have the power to appoint, suspend, or discharge all appointive organizers, appointive Business Agents, Assistant Business Agents and employees, with the approval of the Executive Board. Executive officers are not disqualified from also serving as appointive Business Agents. The principal executive officer shall also have charge of all labour controversies involving the Local Union.

The principal officer, subject to the provisions of Article XXIII, Section 3 of the International Constitution, together with the President, shall sign all official documents, deeds, mortgages, bonds, contracts, or other instruments, all cheques on bank accounts, and perform such other duties as the International Constitution, these Bylaws, or law may require of him.

The principal officer, in conjunction with the President, shall have the authority to disburse or order the disbursement of all monies necessary to pay the bills, obligations and indebtedness of the Local Union, which have been properly incurred as provided herein. He shall have the authority to pay current operating expenses of the Local Union, including rents, utilities and maintenance of the Union Hall, and salaries and expenses of officers and employees.

The principal officer shall have authority to interpret these Bylaws and to decide all questions of law thereunder, between meetings of the Local Union Executive Board.

The principal officer shall preside at meetings of the Local Union Executive Board, shall enforce the International Constitution, these Bylaws, and the rules of order adopted by this Union, and shall ensure that all officers perform their respective duties. He shall also have the right to serve on all committees by virtue of his office.

The principal executive officer shall have the right to appoint members of the Union, to chair meetings, and to preserve order therein.